

# Welfare Policy

## Policy Statement

Eastwood & District U3A is committed to ensuring that all its members are appropriately cared for when engaged in U3A activities. This care includes endeavouring to ensure physical and emotional well-being and safety of all members including those with disabilities.

Given the age profile of members, instances of illness and death are possible. Eastwood & District U3A will show concern and care for members who are ill and for their families in the case of death.

The Welfare Policy and Welfare Procedure work in conjunction with the Eastwood & District U3A Safeguarding and Equal Opportunities Policies

## Policy Procedure

The Welfare Co-ordinator will take all reasonable steps to ensure, where possible, that measures are in place to enable all members to have the opportunity to participate in all U3A activities, including those members with physical disabilities, hearing or sight impairment.

In the event of a member becoming ill the Welfare Co-ordinator should initially be informed.

If deemed necessary the Welfare Co-ordinator could arrange for card/messages/best wishes, to be sent to the member involved.

In the event of any member becoming seriously ill or passing away, the person receiving the information should bring this to the attention of the Welfare Co-ordinator/Committee.

The Welfare Co-ordinator/Committee will then take any necessary action, sending condolences, messages to relatives as and when appropriate.

The Welfare Co-ordinator will keep the Membership Database Manager and Treasurer informed in the event of the death of a member and will also keep the appropriate Group Contacts informed in the case of the illness or death of a member.

Policy review date: *May 2020*