

Minutes for meeting of the Eastwood U3A Executive Committee

Monday, 7th November, 2022 at 1.30 pm at Greasley Community Centre

1. **Present:** Barry Doran, Keith Sherwood, Janet Lander, Marianne Sparrow, Linda Rothwell, Anne Steel, Madeleine Fletcher, Doris Fellowes, Chrys Millington
2. **Apologies**– none
3. **Minutes of the October meeting:** were accepted
4. **Matters arising :**none
5. **Chair's report:** Keith and Barbara have had covid, but are recovering now
6. **Treasurer's report:** Online report. This month's accounts include three months church hire for the monthly meetings, and two months committee meeting room hire. We need to purchase a tea urn – Keith
7. **Business Secretary's report :**no key issues
8. **Volunteers:** We now have regular volunteers to set up, so this was better. Names of each month's volunteers need to go into the newsletter – Doris to organise. Already have some volunteers for January
9. **Welfare:** No cards needed so far this month. Chrys is looking out for members sitting on their own at meetings and checking they are ok
10. **Membership report:** 6 visitors have now become new members, bringing the total up to 267. We need to organise a new members' meeting at the Horse and Groom – Barry to sort. A letter has been received from Harry Hemsley's son, regretting that his father is too unwell to return to the U3A, but thanking us for a welfare visit.
11. **Committee roles:** Marianne is looking after new members and finding them someone to sit with. Committee members are to have lanyards so that they are visible at meetings, and are free to answer questions and help. Keith to purchase the lanyards – no need for photos
12. **Monthly meetings:** There were 94 plus at the last meeting, which is the best attendance since the pandemic. Evidently, Zoom worked this time, although links were sent out a little late and there were no takers on the day. We will continue to promote a hybrid approach so that it is an inclusive meeting. Several members remarked that it was their first visit for two years, and hopefully this trend will continue. The December

meeting will include free refreshments – mince pies and an assortment of other items, ordered by Keith, and a couple of tins of Celebrations. The refreshments will be served after the general business and the speaker, who is talking about the Gettysburg Address. It was felt that there were not enough tables set out in October – 8 or 9 next time, so that more people can sit down. Donations have been better – a sign to go up with “suggested donation” of £1 – Janet to do. Members are to be reminded to sign in – some may be coming in through the back door and not have registered.

13. Group co-ordinators’ report : All the groups have now been contacted to update their details and indicate if they have places for new members. Marianne, Madeleine and Anne will aim to have a newer version of the Old Directory for next month’s committee meeting, so that this is available for the February launch. The Photography group is meeting this month, on the 3rd Tuesday from 10 – 11.30 am at Brinsley Community Hall. A new reading group at the library, organised by Sue Daykin, will be advertised in the newsletter, to meet on a Saturday morning.

14. Open day launch February 1st: Two meetings will be held on January for group co-ordinators to discuss the launch arrangements. We are intending to move the church layout around so that tables will be around the hall. Probably there will be continuous refreshments. Linda will contact members of the parish councils of Brinsley, Greasley, Eastwood, Nuthall and Kimberley to attend the event.

15. Publicity: Barry will advertise the event in the Nugget. Janet to contact Margaret to find out if she has a template for a poster that could be adapted and then put up around the area. Final details for this are to be agreed at the next committee meeting. Frank and Judith Queripel are manning a stall at the Advent event at St. Mary’s on 26th November, and will have fliers to hand out.

16. A.O.B.

17. The Creative Crafts group made a beautiful table covering to display at the monthly meetings and wonder where it is. Bunting is also available to display the different groups. They are probably in the box in the cupboard. Marianne to look for them at the next meeting. We also need to look for the external banner to go outside on meeting mornings.

18. We have the loop set up, but it would be a good idea to have designated places at the front of the hall for those who are hard of hearing / have

impaired sight. Margaret is to be asked if she has a template that we could then print off and laminate – Janet to do, so that they can be put out each meeting. This could be included in the newsletter.

19.Linda and Chrys are to do an induction meeting for Anne, Madeleine, Marianne and Doris at Rumbletums on Thursday, 24th November at 10am. They need to look at their blue folders and bring them along.

20.Anne reported that the website has been hacked and that it is not secure. We pay IONOS to host it, but this does not involve security. She is to contact the national U3A for advice, and was authorised by the committee to pay an IT specialist contact to look at it. The necessary level of security can then be put in place.

21.Equipment needs to be PAT tested – Keith to ask Ray to organise this

Date and location of next meeting : 12th December 2022 at Greasley Sports Hall 1.30pm.