

Eastwood U3A Committee Minutes
Of a meeting held on 14th March, 2022

Apologies: Janet Gibson

Present: Chris Niven, Margaret Naylor, Keith Sherwood, Barry Doran, Janet Lander

Minutes: of the last meeting were approved, with the proviso that Chris Leivers will not be able to take over the newsletter

Matters arising: Margaret has updated the Charity Commission details

She also has the business information now, and this will be passed on to Janet to store securely

Group Co-ordinating: – Margaret and Chris to discuss

Chairman : a short report has been e-mailed out

Treasurer : A report has been e-mailed out. A significant number of members have already paid – although not many of the committee!

The issue of who has paid Gift Aid was discussed – Keith is to check the files to find information about Gift Aid, cross reference this with the Beacon list and update that. He will then look for gaps and check renewals against this. We will seek to ask as many people as possible to agree to Gift Aid. Margaret will provide technical support as necessary

Volunteers: Thank you letters / get well cards have been sent to the three members of the committee, and appreciative messages received from Peter and Janet.

Membership: Out of a listed membership of 315, 198 have already renewed. Many thanks to Margaret, who has helped this process at the various groups that she has attended, and also to Keith for collecting the money and to Barry for organising the renewal forms. There will be an opportunity at the next meeting to pay membership renewals in person

Risk Assessments: This is an issue that we will need to clarify this year, now that Covid restrictions have been lifted, and we should have a separate one in place for each venue used, particularly since we are maybe now using a wider range

Online Development: There were over 30 at the Zoom meeting in March. The practice meeting with Ray did not happen, and he is looking for future dates. The main problem is connected with the mixer – it may be that John Butler from Ravenshead, who runs the IT for the U3A, needs to provide some support

Succession Planning: In the newsletter, there is information about which members of the committee are stepping down and which are still standing.

Chrys Millington, Marianne Sparrow and Ann Steel are joining the committee, but they will still need nominating.

It is possible that some additional people could take on single roles, without actually attending committee meetings, to spread the load.

Chris will still take part in Network meetings

April meeting:

The next meeting is to be in person on the 6th of April, and hopefully will be a hybrid one. We need to find someone to let people in on Zoom – not necessarily someone on the committee, since most of them need to attend the meeting

We hope to organise refreshments, which always encourages a better attendance. Janet is to contact Andrea, to talk about this. Linda and Claire Booth were doing the kitchen part, with extra volunteers each time, and hopefully, will be willing to continue. Two people are needed for signing up in the foyer

40th Anniversary of the U3A: Chris is organising this with a small committee, and we will soon be able to choose our activity. If we do something, then it can be publicised within Notts. U3A.

A.O.B. None

Date and venue of the next meeting: Monday, 11th April at 2pm at the house of Chris Niven

