

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF EASTWOOD AND
DISTRICT U3A HELD ON WEDNESDAY 14TH JULY 2021**

PRESENT:

Janet Gibson (JG) (Chair)

Chris Niven (CN)

Barry Doran (BD)

Margaret Naylor (MN)

Keith Sherwood (KS)

Janet Lander (JL)

Jayne Holmes (JH)

Peter Hayden (PH)

1 Apologies

None. Full Committee present. All welcomed by the Chair.

2 Minutes of previous meeting

The minutes of the previous meeting held on 16th June 2021 were presented. These were accepted and approved as an accurate record of the proceedings. Proposer – MN, seconded JL.

All matters arising from the previous meeting had been completed.

3 Chair's Report(CN)

The EM Regional Conference is currently only open to Committee members, as there are only 100 places: email CN if you would like to attend(ALL)

The 2021/22 Development Plan was agreed; it will be put on the website (MN)

4 Treasurer's Report (KS)

Request for any outstanding Zoom invoices (BD).

The latest financial statement was presented. Current balance of community account stands at £12943.59.

5 Business Secretary's Report (JH)

PAT testing to be arranged (RD/JH).

Establish when the St Mary's Church Lounge will be available for use, and whether the Wi-fi extends into there (JH)

Risk Assessments to be completed (JH)

6 Online Development Officer Report (MN)

The Members' Questionnaire has been circulated to a sample of the membership, prior to being sent out

A request has been made sent to TAT to arrange Trustee Training.

The website has been updated, and Committee members asked for their critical reviews – suggestion that all should view the Salford U3A site (ALL)

Committee information folders have been updated.

Discussion on the use of hybrid meetings.

7 Membership Secretary's Report (BD)

We have gained 27 new members since January 2020

A new members coffee morning is to be arranged (BD).

The Membership Survey will be sent out on 19th July for return by 1st August; SAE's will be included.

8 Groups Coordinator's Report (PH)

We have 42 indoor Groups, and their Group Leaders will be contacted to establish future arrangements, including whether they will restart. MN has produced an information table and will forward to PH for completion. This will be submitted to the Committee at the next meeting in August (PH).

9 Branch Relaunch (October 2021) – Brainstorming Session

AM Speaker & Open meeting / PM Groups Showcase

Invitation to Mayor & Consort (CN)

Press releases (CN)

Local publicity -. blue/yellow balloons outside meeting places, posters in pubs, knitted bunting

Groups to produce their own publicity material (PH)

Display in Eastwood Library

Facebook page

Co-opt Coordinator via Monthly Newsletter?

A planning meeting will be held on 20th July at 3.30 pm at the Horse & Groom, Moor Green (CN)

10 Recruitment, Retention and Publicity

JG had previously circulated her report on the Pathfinder Meeting she attended on 29th June; our has been one of the u3a's involved in the collation of material to support both publicity and recruitment. This material is now available on the TAT website.

JG also reported on matters arising at the Recruitment and Retention Meeting on 5th July. Most u3a's are keeping membership subscriptions at around £20 pa for 2022, and it appears that membership numbers have fallen overall since 2020.

A number of other issues were discussed including hybrid meetings, members' questionnaires, funding workshops, and Committee succession planning.

11 Peer Support Groups

Treasurers' – resting until Autumn 2021

Business Secretaries – planning next meeting

Publicity - next meeting 30th July

12 Any Other Business

None

**Next meeting to be held on Wednesday August 11th, 2021, at
3.00pm**

JH will be Chair

JL will join us on Zoom (BD)