Eastwood & District U3A Executive Committee Meeting

12th May 2020

On Zoom

Present

Chris Niven	CN		Bob Ford	BF		Linda Rothwell	LR		Margaret Naylor	MN
Barry Doran	BD		Barry Seeley	BS		Andrea Sadler	AS		Chrys Millington	CM
Keith Sherwood	KS		John Hill	JH		Janet O'Neill	JO			

	Subject	Discussion Points	Action	By whom	Time
1.	Apologies	Val Beecham			
2.	Minutes of meeting held 05/05/20		Approved	All	
3.	Chairperson	3a. Proposed KS to be vice chair – can act as an extra signatory for banking and can transpose to Treasurer when the time comes.	Approved	All	
		3b. Proposed BS to take over role of groups co-ordinator – to lead the groups into maintaining contact virtually.	Approved	All	
4.	Subscription reminder Letter	Rewritten reminder letter to reflect the uncertain times received from JO. Will ultimately reflect subscriptions of £20 for this year and next inclusive (See Point 5)	Approved	All	

5.	Future Subs	Proposed to be £20 to cover 2020-2022. (There is approx £16000 in the bank at the moment and scenarios of costs for resuming meetings in Sept or Jan predict after 2 years there will be approx £6000 in the bank) Members who do not renew by end of May will lose their places in groups and the reminder renewal letter will reflect this. Those who haven't renewed by end May will also get taken off list of subscribers for TAT magazine.	Approved	ALL ALL ALL, BD	
6.	AGM	Informing members that the AGM will be postponed from its normal date in June. Needs to 20% quorate to hold meeting.	Members to be informed via the newsletter.	MN	

7.	Support for groups	Initiating the use of media platforms for groups to get together	BS has a contact who will help to extend the time we can have with Zoom with a floating licence and will also offer tutorials. Will put together article for newsletter highlighting virtual platforms including Zoom where groups can get together and also where tutorials are available. As we are a charity Zoom will offer us a package directly for £56 per month to include for extend time frame and multiple hosts.	BS BS BF	
8.	U3A Facebook	Would be another platform for members to get together on.	Nobody on committee available to take on. To be advertised in newsletter to see if a member would like to take on.	All MN	
9.	Training for new Committee Members	Training details changing constantly therefore new committee members will need to refer to TAM website during training.	Agreed. Also, lots of information on TAM website re topics for groups to be added into newsletter as most groups are not using this information.	All MN	

10.	Group co-ordinator training	Training for group co-ordinators to be arranged via Zoom	To encourage groups to get together regularly on Zoom.	BS, CN	
11.	U3A day	Arranged for October	Will concentrate on getting our U3A up and running again and therefore carry U3A day forward.	CN	
12.	AOB	Summary of articles for newsletter	1. Renewal this year of £20 to cover 2 years. 2. AGM which was to be held in June to be postponed. 3. list of people already nominated for new committee. 4. Chair and vice chair still needed to be proposed and seconded from members. 5. Article by BS about getting groups up and running virtually. 6. U3A facebook co-ordinator volunteer required. 7. Information for groups re topics on TAM website. 8. Welfare Officer, CM, is around if anyone needs her.	MN CN/MN MN MN BS/MN CN/MN MN CM	

Meeting Closed at 3.55pm Next Meeting:01/06/2020 2.30pm on Zoom