

Eastwood & District U3A Executive Committee Meeting

16th December 2019 6pm

At the Foresters

Sun Inn

Present

Chris Niven	CN	Linda Rothwell	LR	Robert Ford	BF	Barry Doran	BD
John Hill	JH	Chrys Millington	CM	Jackie Brett	JB	Andrea Sadler	AS
Barry Seeley	BS	Margaret Naylor	MN	Janet O'Neill	JO	Val Beecham	VB
	Subject	Discussion Points	Action			By whom	Time
1	Apologies	None					
2	Minutes of last meeting	Held 25 th November 2019	Accepted			All	
3	Matters Arising	3a Peoples Initiative Building	Resolved – caretaker has given a key to unlock the back door to the group contact.			BS	
		3b Finding a speaker website	MN to help VB access the site			CN, MN, All	
		3c Speaker – Talk on Cyber Crime	VB tried to contact Kirsty at Notts Police but email address is wrong.			LR	
		3d Beacon	Our database being sorted to be Beacon compliant.			BD	
		3e Overhead projector	FQ has been told and has agreed that the Projector will be turned off at monthly meetings while people are speaking.			RQ, All	
		3f Lanyards	All lanyards done for present committee members.			JO	

Signed:

		3g Pat Testing	RD trying to arrange for February's monthly meeting.	ALL	
		3h Talk by Welfare co-ordinator	Will be given at January's monthly meeting.	CM	
4	ChairPerson's Report	4a Workshops	The feedback on the Volunteers workshop was that it was of poor quality. Committee members to think about topics for future workshops for January's meeting.	CN CN, ALL	
		4b Social Prescribing	To attend meeting on 19 th December and feedback at January's meeting.	CN	
		4c U3A Day	What do we want to do? – to be discussed at January's meeting.	CN	
		4d Diversity of members	Will be printed by January by the Diversity working group for the U3A. Will discuss findings in January.	CN	
		4e Renewals	Will remind members regarding the upcoming renewals period at January's meeting.	CN	
5	Membership Secretary's Report	5a December's members meeting	174 members in attendance plus 1 visit. Numbers attending equal 50% of total membership.	BD	
		5b Review of the year	Now 348 members, 44 of which have joined this year.	BD	
6	Treasurers report	6a Community a/c. Social a/c. Social B a/c.	All outgoings and incomings approved.	All	

Signed:

		6b PayPal a/c	RF set up – committee agreed retrospectively	All	
7	Speaker Finder	7a Broxtowe Council	Still not been in touch re coming to talk to us.	VB	
		7b Notts Network approved speaker finder list	Important to use this as one U3A has reported having an abusive speaker	CN, VB, All	
8	Policies and Procedures	8a Membership renewal forms amended. Rules for membership/ Privacy Policy/ Data Protection Policy.	Approved for printing for upcoming renewal period All amended as agreed at last meeting.	All All	
		8b Prospective new policies	Discussion required re what other policies are required	JO, All	
		8c New and amended policies	To be added to group contact folders	JO, CN, JH	
9	Succession Planning	9a Treasurers Role	KS to come on the committee asap to shadow RF	All	
		9b Volunteer Co-ordinator	LL & CB to take on the drinks role at monthly meetings; not to be on the committee. PH to organise volunteers; hopefully be on the committee – AS to check.	AS, All All	
		9c ChairPerson's role	JS has volunteered to be Chair	CN, All	
		9d Group co-ordinator role	JB volunteered and will liaise with current group co-ordinators.	All	
10	AOB	10a Singing Happy Birthday at monthly meetings	Will be consistent and not do at all.	All	
		10b December/Christmas Monthly meeting	CM congratulated AS and all agreed it was well done	All	

		10c Discos	4 to be arranged in 2020 – 1 st one being in March.	JO, All	
--	--	------------	--	---------	--

Meeting Closed at 19.00 Next Meeting: at the Sun Inn, 10am, Monday 27th January 2020

Signed: