

Eastwood & District U3A Executive Committee Meeting

Monday 9th September

House of AS

Present

Chris Niven	CN		Robert Ford	BF		Linda Rothwell	LR		John Hill	JH
Andrea Sadler	AS		Barry Doran	BD		Barry Seeley	BS		Val Beecham	VB
Jackie Brett	JB		Georgia Hanson	GH						
	Subject	Discussion Points	Action				By whom	Time		
1.	Apologies	Chrys Millington								
2	Previous minutes		Approved				All			
3.	Matters arising	To move committee meeting closer to end of the month.	Approved (See date and time of next meeting)				All			
4.	Chair Person's report	a. 2 new trustees on the committee	Welcomed JB &GH to the meeting				CN			
		b. Working with Notts Network	Helping to set up Bulwell U3A				CN			
		c. Aiming to track down person who is not a member despite being asked to join, and keeps turning up to various meetings.	All group contacts to be extra vigilant and make sure after 2 free visits prospective members either join or leave for good.				CN			
5.	Membership Secretary's report	Attendance at monthly meeting	164 total. 157 members and 7 visitors. Makes 46% of total members. Membership now at 338.				BD			
6.	Treasurer's report	a. Statement of Accounts	Approved				All			
		b. Credit Card	All 4 officers to fill in application form.				CN, BF, JH, LR			

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		c. Couples discount	Agreed not to implement	All	
7.	Groups	a. Members not covered by insurance	After 2 visits without joining people would not be covered by insurance – group contacts to make sure only 2 are offered. (See point 4c)	CN, JH.	
		b. New groups	Ongoing encouragement offered to people to take on new groups.	CN, JH.	
8.	Speaker Finder	a. Speaker Finders Meeting	The meeting was well attended and ideas were exchanged regarding good speakers the groups had used. These speakers' details to be emailed out to all Speaker Finders'.	VB	
		b. Group talk to be set up on line for Speaker Finders to exchange ideas	Notts Network P.F. to set up. By doing this, Speakers will be able to be screened by the network.	CN	
		c. Speaker's detail; details of their talk; list of requirements; also costings.	To be made available to the committee	VB	
9	New Trustees	Trustee eligibility forms to be filled in	Received from JB Awaiting from GH	LR	
10.	Succession Planning	Publicity vacancy	CW will support whoever takes on the role. JB & GH to have a think about what roles they could do. IW to be approached as will possibly be able to come on committee now meetings are in the evening.	CN	
11.	Policies and Procedures	a. Risk assessments for venues	Risk assessments done at Venues but Group contacts to make members think about potential hazards at venues on the day.	BS	

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		b. List of Policies and their renewal dates	To be passed to LR to keep record of dates	MN & JO	
		c. Financial policy	Document in progress will take to MN & JO for final approval.	BF	
12.	Beacon	a. Named person needed to carry out plan.	BF suggests MN – CN to contact		
		b. To be used for Membership only initially	Agreed	All	
		c. Contact person	BD put forward and agreed	All	
13.	Christmas Dinner	To be held at Double Tree on Dec 12 th	Only 10 people signed up – to be promoted at next monthly meeting and reminder email to be sent out to all members	AS BD	
14	Christmas fuddle	To be held on 4 th December	Food to be ordered from Basilia's, Langley Mill. AH requested Cheque for £975 from BF.		
15.	Social Prescribing	Doctors using methods of keeping older people stimulated rather than prescribing pills.	CN to discuss way forward with this at next Network meeting. Possible buddy system for potential new members.	CN	
16.	National Workshop	Volunteering within the U3A. To be held on 20 th November at the Justice Museum Nottingham	AS and CN to be booked in .	LR	
17.	AOB	a. Mindfulness group at the People's Initiative building found back exit locked.	AS to check with BG		
		b. Vegetable stall at monthly meeting a great success – would like a stall every September.	Agreed	All	

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		c. Eastwood Football club have told some groups they will have to start charging for use of their rooms.	BS to investiga		
		d. Morrisons at Eastwood offering room in their café for meetings	Will keep in mind for future meetings	All	
		e. Doorstep callers – Members to be advised of the pitfalls	BS to do 10-minute talk		
		f. With doorstep callers in mind	Police to be contacted to talk to us about cyber-crime.	VB	
		g. Nova Tours	Tour company that dose group bookings – details to be passed to BG	BS	

Meeting Closed at 20.30 Next Meeting: Monday 23rd September, 5.30pm at the house of AS.

Signed: