

## Eastwood & District U3A Executive Committee Meeting

September 23<sup>rd</sup> 2019

At the house of AS

### Present

Chris Niven	CN	Linda Rothwell	LR	Robert Ford	RF	Andrea Sadler	AS
Barry Doran	BD	Val Beecham	VB	Chrys Millington	CM	Jackie Brett	JB
Ian Wilson (Guest)	IW						
	Subject	Discussion Points	Action			By whom	Time
1	Apologies	John Hill JH, Barry Seeley BS.					
2	Minutes of last meeting	Held 9 <sup>th</sup> September 2019	Accepted			All	
3	Matters arising	3a Intruder	No news on guy who is not joining but gate-crashing meetings – will still keep a look out for him			All	
		3b Buddy system	Already operated by meet and greeters			BD	
		3c No report on Mindfulness back exit locked at Peoples Initiative centre – potential hazard for getting out quickly.	To be checked ASAP			AS	
		3d Room at Morrisons offered as meeting place.	To be mentioned at monthly meeting			CN	
4	Membership Secretary	October's monthly meeting	Legal capacity for meeting at Plumtre Hall is 180 sitting/ 200 with standing room. Chairs and screen being brought over from big church hall.			BD FQ	

Signed:

5	Treasurer	5a Credit/debit card application	Still with Nat West for approval	RF	
		5b Groups collecting money for outings	If groups collect money for outings, then monies should be given to the treasurer. This will ensure that monies are safe and in one place. To be reiterated to group contacts.	RF	
		5c Gift Aid	All those paying tax can contribute to gift aid. A reminder needed for members.	RF	
6	Groups	Notts Network list of groups at each U3a in area.	To be checked if correct for our group	CN, JH	
7	Speaker Finder	7a Group talk regarding speakers set up by PF of Notts Network.	Our U3a to join Group Talk. RF to help VB to join the group	RF, VB	
		7b Kirsty at Notts Police available for talks on Cyber Crime.	To be contacted	VB	
8	Christmas Dinner at Doubletree by Hilton on 12/12/19	26 members signed-up to date.	Waiting till after October's meeting to see if get more. Contact at Double Tree would like at least 40	AS	
9	Christmas Fuddle on 4/12/19	Ordered from Basilia's at Langley Mill.	Treasurer to issue cheque for £975	AS, RF	
10	TAT AGM/Conference	10a. Took place 27-29 August 2019 at Nottingham University.	All attendees found very useful. See full Report for all details and links to topics covered. These include planning for the future and a link to the talk on Medici.	RF, LR, BD	
		10b TAT annual finance report	Also, in full report. To be used as a basis for our finance report.	BF	
11	Beacon	11a Contacted by Wendy from TAT	Now registered and Beacon will manage site	BD	

Signed:

		11b Mentoring	Lesley is to be our mentor and will give us a practice site. BD to make contact and ask questions such as: What do we do as a committee? Do we need a presentation? Is it feasible to just have the membership package to begin with?	BD	
		11c Preparation	Membership package to be up to date	BD	
12	Social Prescribing	What we can do.	c/f to next meeting	CN	
13	Succession Planning	13a Publicity & group co-ordinator vacancy	Still vacant c/f		
		13b Roles in general	JB to take on a role after Christmas CN to ring MN to ascertain if would like to re-join committee	JB CN	
14	AOB	14a Action plan	Reviewed every 6 months so agreed to put on agenda for next month	LR	
		14b Veg gardening trip	Authorised	CN	

**Meeting Closed at 7.20pm    Next Meeting: Monday 28<sup>th</sup> October, 6.30pm at house of AS.**

**Signed:**