

Eastwood & District U3A Executive Committee Meeting

8th July 2019

Sun Inn

Present

Chris Niven	CN		Bob Ford	BF		Linda Rothwell	LR		John Hill	JH
Andrea Sadler	AS		Barry Seeley	BS		Val Beecham	VB			
	Subject	Discussion Points		Action			By whom	Time		
1	Apologies	Ian Webster (IW), Chrys Millington (CM), Barry Doran (BD)								
2	Previous Minutes			Approved			All			
3	Matters arising	a. Publicising Trips (BG)		Document to be produced advertising that BG is the contact for these trips that are open to our U3a but not for our sole use. To be forwarded to MN.			CN			
		b. Mobility Scooters		Committee to view CD to ascertain whether useful with a view to contacting the organiser to discuss our thoughts.			BS, All			
4	Chair Person's Report	a. AGM		Ran smoothly, but disappointing nobody came forward at meeting to be on the committee. Therefore succession planning is of utmost importance.			CN, All			

Signed:

		b. Funeral (JM)	Committee members in attendance to pay their respects. Charity donation being made.	CN, CM	
5	Membership Secretary's report	Attendance at monthly meeting	169 attending (48.5% of total membership) made up of 162 members and 7 visitors. 2 new members signed up making 334 members.	BD	
6	Treasurer's report	a. Monthly accounts	Accepted	All	
		b. Membership Secretaries Laptop	Ordered Lenovo 15in	BF	
		c. Credit Card	Arranging appointment with Nat West to discuss options	BF	
7	Group Co-ordinators	a. Meetings	Found very informative.	JH	
		b. Full Groups (i.e. NT and Coffee morning groups)	AS Suggested mention at monthly meetings for prospective new members to full groups to form a new group with help from the Group Co-ordinators.	JH, CN	
8	Post AGM	Signing new declaration for year	All those present signed	All	
9	Speaker Finders	a. Notts Network compiling directory	VB to liaise with Notts Network PM	VB	
		b. Budget for yearly cost	To be increased from £1000 to £1500	All	
		c. Speakers request forms	Details to be passed to RD so he is aware of each Speaker Finders equipment requirements.	VB	
		d. Speakers	Speaker finder to keep committee informed of potential speakers	VB, All	
		e. Absent Speaker finder	If speaker finder fails to turn up on the day refer to entertainment doc.	BD, All	
		f. Special parking place	Marked with cone directly in front as driving into church car park	All	

Signed:

10	Policies and Procedures	Welfare policy	Approved	All	
11	Screen	Purchase of	£200 agreed to spend, RD to be informed	CN	
12	Beacon	Next steps	IW and BD to liaise to plan implementation	IW, BD	
13	Development plan	a. Action Plan (2019-20)	Approved and implementation ongoing	All	
		b. Community Links	6 members signed up to volunteer as literacy co-ordinators	CN	
		c. Notts Networks	To liaise with other network groups	CN	
14	U3A conference and AGM	Committee members attending in August	CN, RF, LR and BD so far		
15	October monthly meeting	Moving into area not viable for making tea	Refreshments to be cancelled for October's meeting	AS, All	
16	Trips	a. National Trust: Upton House in September and Wightwick Manor in October	Both approved	All	
		b. History Group: Trip to Bosworth field in November	Approved	All	
17	Succession Planning	a. Volunteer co-ordinator	PH expressed interest in committee role. AS to ask PH to fill in for her job when she retires	AS, All	
		b. Committee job titles	Open to discussion to give flexibility on recruiting.	CN, All	
18	Monthly committee meeting	Monday am after members monthly meeting up for discussing as not always possible for all to attend	Email to be circulated with prospective time and venue change on same day	CN, All	
19	AOB	a. 1 st Aid Courses	To be arranged for October/ November	BS	
		b. Veg garden group to sell produce at September meeting	Approved	All	

Signed:

		c. Banners and Bunting	All restored and now in good state of repair thanks to BW who will store at her address	All	
		d. Door step scammers	Elderly particularly vulnerable. BS to liaise with council re posters of possible a speaker from the police	VB	
		e. Banner	To be placed outside. AS passed on instructions to BS	AS	
		f. Church keys	Transition of keys discussed	AS	

Meeting Closed at 12.00 Next Meeting: 12/08/2019

Signed: