



		3g Social Committee	BG has confirmed that she will take on this role. CN thanked her and she is to manage it as she thinks is appropriate. Will have table to promote at next members meeting.	CN	
		3h Ageing well conference	To be emailed out to all members inviting them to attend.	BD	
		3i Mobility Scooter training	Presentation to be made at next members meeting incorporating training video. BS will liaise with FQ re his requirements	BS	
4	Chair Person's report	4a Visit to Ravenshead U3a	Members meeting runs similarly to ours	CN	
		4b Welcome to the committee	Chair thanked those present for standing again.	CN	
		4c Committee roles discussed (See also point 7)	Chair person Vice Chair Treasurer Business Secretary Membership Secretary Health and Safety co-ordinator Welfare co-ordinator Speaker finder Volunteer co-ordinator Web Master Group co-ordinators	CN JH BF LR BD BS CM VB AS IW CN, JH.	
		4d Development plan	Committee members to decide of anything needs altering – will be discussed at next meeting	all	

		4e Donation	For JM funeral. A charity to be chosen	CM	
		4f St Mary's church room hire	Out of action for October's meeting will discuss options at next months' meeting.	CN, BF	
		4g First Wed in January 2020	As 1 <sup>st</sup> is a Wednesday it was decided to have the monthly members' meeting on the 8 <sup>th</sup> .	All	
		4h Clearing away at the end of monthly members meetings	All committee members to pitch in and clear away before leaving the hall.	CN	
5	Membership Secretary's report	5a Members attending	144 members and 11 visitors. Equates to 44.44% of total membership	JH	
		5b New members	7 new members signed up making a total of 331 members.	JH	
6	Treasurer's report	6a Accepted		All	
		6b Credit/Debit card	AM thought there is one but the bank says it has been cancelled. Good idea to have one as some group leaders putting on own credit card. Also will be covered by banks insurance. All agreed one can be ordered and BF to work out who it will be available to.	All, BF	
7	Post AGM	7a Down on committee members	Need named person to be vice chair. JH volunteered	All	

		7b Succession	JH to stand down from role of membership secretary and will retire from the committee next year. BD to take on forthwith the whole of membership role and to be provided with laptop. JH and CN take on role of group contacts for this year only.	All	
		7c Next years' chairperson	As CN and JH will be retiring need to plan ahead for finding a new chair. To be put on agenda for next meeting.	All	
		7d Newsletter	Editing temporarily taken on but members need to be aware of deadline date or 17 <sup>th</sup> of each month.	MN, BF, BD	
8	Policies and Procedures	8a Welfare Policy	Policy emailed out to all committee members	BF BD	
9	Speaker finder	9a Speaker finder monitoring	Notts network putting together a pack of advice in finding speakers. Also list required of speakers our speaker finder has yet to perform. VB to liaise with FQ re speakers' requirements.	VB	
10	Beacon	10a Voting on which package	All agreed would use the membership package to start off with. BD to liaise with IW.	All	
11	Companies sending messages to us via website.	11a 'Just go Holidays' and 'Give as you live'	Not to entertain companies that promote their business to us.	All	

12	U3A Conference and AGM	12a Open to all committee members	Committee Members to book and claim money back from BF. To liaise over workshops booked.	All	
13	AOB	13a Committee members retiring	Suggested that committee members not have to retire if they would like to carry on, depending on the individual's circumstances.	CM	
		13b directory	Updated version almost complete	MN	
		13c Committee meeting date	Possibly Monday morning not suitable for all will carry forward in order for all to discuss.	All	

**Meeting Closed at 11.55. Next Meeting: 8/7/2019**

**Signed:**