

Eastwood & District U3A Executive Committee Meeting

13th May 2019

Sun Inn

Present

Chris Niven	CN	Linda Rothwell	LR	Robert Ford	RF	John Hill	JH
Andrea Sadler	AS	Caroline Winfield	CW	Barry Seeley	BS	Chrys Millington	CM
Derrick Hart	DH						
David Keeling (Visitor)	DK	Joanna Keeling (Visitor)	JK				
	Subject	Discussion Points	Action			By whom	Time
1	Apologies	Ian Webster IW, Barry Doran BD, Chris Hart CH					
2	Minutes of last meeting	Held 8 th April	Approved			All	
3	Matters arising	3a Founder members' passing - to donate to relatives choice of charity	£25 cheque donated			CM	
		3b AGM	TH confirmed as Master of Ceremonies			CN	
		3c File packs for group contacts	Meetings required with group contacts to discuss contents of file packs			Group Co-ordinator *	
		3b Curling	Hucknall U3A pay Hucknall Leisure Centre for their facility – will discuss further next month			All	
		3c Tai Chai	Lots of grey areas when hiring own tutor. No more ideas forthcoming – will leave unless other acceptable solutions arise			All	

Signed:

		3d Showcase	No response for any group contacts regarding holding event this year. Other options to be discussed next month.	Group Co-ordinator* CN	
		3e Projector	Trialling different screens and feeling positive	RD, JS	
		3f Disco	Already sold 30 tickets to date and expects to sell more	AS	
		3g Constitution amendment	Amended on charity commission website – followed up after 30 working days to be told rejected and details of why to follow.	LR	
		3h Health and Safety	SW from head office writing guidelines		
		3i Posters	For Kimberley library	CM	
4	Chair Person's report	4a Regional meeting date and venue	To be held in April 2020 at Eastwood Hall		
		4b Literacy volunteers required in West Notts and Derbys	Members to be asked if they would like to participate	CN	
		4c Indonesian culture Event Poster	To go on notices at next monthly meeting	CN	

		4d Social committee	BG was in attendance with ideas re Roman Empire Tours who would deal with all the necessary insurances and money side of trips. Wasn't keen to handle the money side but it was agreed this option would be costly – not sure if members would pay. Pointed out that for outings "Littles" coaches are usually used whereby the contact collects the money and involves the treasurer (BF) It was agreed that this job is too much for one person. BG to have a re-think regarding the role.		
5	Membership Secretary's report	5a Attendance at monthly meeting	214 including 4 visitors – 2 new members sign up	JH	
		5b Members who have not renewed	34 in total written to.	JH	
		5c Members renewed	332 in total going over into new financial year	JH	
6	Treasurer's report	6a Accepted		All	
		6b Accounts	Will leave as 3 separate accounts	BF	
		6b 3 rd Age Trust annual return	Being dealt with	BF	
7	Group co-ordinator	7a	Present Group Co-ordinator Resigned	DH*	

Signed:

8	Beacon	8a Report on Beacon by IW	Will give easy access to membership and as this package appears to be working well for all U3As it would be advantageous for us to use it. Need to follow through on modification to the website regarding contact issues, unhelpful comment boxes and third party contact issues. After the AGM a full vote will be made but after IW's report it is looking positive. A thank you to IW sent from whole of the committee for producing this invaluable report.	All CN	
9	AGM	9a Agenda	Agreed	All	
		9b Nominations for committee	In by 01/05/19	LR	
		9c Notice to members	To be emailed out To be posted out (both by 15/05/19 with printing all completed)	LR JH	
		9d Reports	Chair person's and Treasurer's report awaiting for AGM and also to be collated with minutes afterwards	LR	
		9e Vacancies on committee	Members will be asked at the AGM to come forward and volunteer for the vacancies	CN	
10	Just go holidays	10a Holiday company offering tours	Forwarded to next month	All	
11	Arts and older people	11a Publicising of this cultural project	Closing date was 29/4/19	LR	
12	Ageing well conference	12a To be held 19 th October at Nottingham University	Bookings taken in June	LR	

Signed:

13	Policies and Procedures	13a Welfare Policy	Documents to be emailed to committee members for next meeting	BD	
14	Development plan	14a Directory to be updated	MN been approached by members informing current directory is out of date. Will be updated after AGM	MN, All	
15	AOB	15a Trips approval	Radio waves trip to Bletchley Park and the National Trust's trip to Lyme Park both approved	All	
		15b Garden Group	Garden Group granted permission to sell their produce at the monthly meetings.	All	
		15c Mobility scooter training	To be followed up next month	BS, All	

Meeting Closed at 12.10 Next Meeting:10th June 2019

Signed: