

Covid 19 Risk Assessment Form

Area Being Assessed St Mary Eastwood : All rooms and Entrance			Date of Assessment. 21st October 2021	
Item No	Description	Assessment Findings	Risk Level. High, Medium or Low	Comments / Recommendations
1	Entrance Hall, Rear Entrance & in all rooms being used	Hand sanitiser stations will be positioned and attended at both entrances, and everyone is advised to use them on entering the building. These will be monitored & politely emphasised.	Low	No extra comments or recommendations
2	Toilets	All toilets and hand washing stations are regularly cleaned and can be used	Low	No extra comments or recommendations
3	Main Rooms	Antiseptic wipes will be available to clean tables and chairs after use, before they are stacked away safely.	Low	No extra comments or recommendations
4	Fire Exits	These are to be kept clear of all objects and hindrances	Low	No extra comments or recommendations
5	Kitchens	Restricted areas	High	Limited use. It is strongly advised that masks and gloves are worn when handling food.
6	All rooms	It is strongly advised that all rooms are ventilated by opening at least 2 windows and 2 doors and these should remain open for the period the rooms are occupied	Low	No extra comments or recommendations
Assessment completed by (Signature)			Received on behalf of the PCC (signature)	
Print Name	Woodliffe Wright	Churchwarden	Print Name	Revd David Stevenson Priest in Charge
Date	21st October 2021		Date	21st October 2021