

### Covid 19 Risk Assessment Form for St Mary's Eastwood

Area Being Assessed Church – all rooms			Date of Assessment	21st October 2021
Item No	Description	Assessment Findings	High, Medium or Low Risk	Comments / Recommendations
1	Seating	Chairs to be spaced socially distanced and should be wiped down after use.	Medium	The chairs should not be moved, and everyone attending should sit socially distanced, taking into account household members attending together
2	Face coverings	Everyone will be encouraged to wear a mask when entering the building unless an underlying condition makes them exempt. The mask can be removed when seated. Talking in close groups anywhere in the building will be strongly discouraged and in the Parish Rooms, masks should only be removed to eat or drink.	Medium	Face coverings will be made available for anyone attending without one
3	Hygiene	Hand sanitiser stations will be positioned at all entrances to the building and everyone will be encouraged to use them.	Medium	All hand sanitiser stations will be attended independently to ensure use of hand gel by everyone entering the building.
4	Register	Everyone entering the building to attend any events at St Mary's will be encouraged to add their name & contact details in case of an outbreak	Medium	This register will be kept in the safe for a period of 21 days. A copy will be given to a warden so that in the case of an outbreak access to church is unnecessary.
5	Toilets	All toilets and hand washing stations are cleaned regularly and can be used	Medium	No extra comments or recommendations
6	<b>Restricted areas</b>	<b>Kitchens in the Parish Room and Church Lounge</b>	<b>High</b>	<b>It is strongly recommended that everyone preparing and serving food and drinks should wear masks and gloves. It is strongly advised that anyone using the dishwasher makes sure it is switched on and operational before leaving the kitchen.</b>
7	<b>Catering</b>	<b>No food should be prepared in the kitchens. All food should be brought wrapped and it is strongly advised that masks and gloves should be worn when serving it. All excess food should be disposed of responsibly and securely.</b>	<b>High</b>	No extra comments or recommendations
Assessment completed by (Signature)			Received on behalf of the PCC (signature)	
Print Name Woodliffe Wright Churchwarden			Print Name Revd David Stevenson Priest in Charge	
Date 21st October 2021			Date 21st October 2021	